



A word from the Chief Executive

A successful transport system is critical to making New Zealand a wealthier country. The Ministry of Transport is responsible for providing high quality policy advice to the government to make sure this happens.

Through our role as the Minister's advisers, we shape the transport 'game'. Our role is like sitting in the coaches box, having an overview of the whole game and being able to influence it in a number of ways. We advise on the rules (the laws and regulations) that all the players in the transport system must operate with. We influence the performance of the government's players like the NZ Transport Agency, and we engage with a range of other players in the transport game. We have to have a good sense of the strategic issues and trends that will impact on the 'game' in the future.

The Ministry is a professional services organisation, which means we can respond quickly and flexibly to the government's priorities. This flexible way of working is innovative, forward thinking, and a new and exciting approach for the public sector. One week you could be developing policy to help make our roads safer, and the next you could find yourself responding to a national disaster advising on transport issues.

The Ministry is committed to the professional development of our staff. A lot of development comes from working on challenging projects in a collaborative team environment. We want our policy advisers to deliver the very best policy advice to the government – and you'll do that by working across a range of transport issues.

In order to provide high quality policy advice, our Ministry needs to be supported by strong, effective specialist and business services teams. These teams play a critical role in informing and supporting our policy work, and ensuring our organisation runs smoothly and efficiently. Although we are a small ministry, we are a highly influential one that provides challenging and rewarding opportunities.

Martin Matthews

A flexible way of working

Tim Oakes joined the Ministry in 2006 as a graduate policy adviser in the Land Safety Team. During his time at the Ministry, the experience and development opportunities Tim has been involved in have resulted in him being appointed to a Senior Adviser position. The Ministry's transition to a professional services Ministry, with an emphasis on flexibility, has given Tim the opportunity to work on an exciting range of projects across various areas of the Ministry.

“What I enjoy most about working here is the Ministry's commitment to producing the highest standard of work, and its commitment to challenge and develop people.”

Tim Oakes

“I have been involved in a range of areas of work – older driver licensing, vehicle security, the ban on cell phone use while driving, international transport forums, and the Maritime NZ value for money and funding review.”

For Tim, the biggest opportunity so far has been to project manage the value for money review and funding review of Maritime NZ. This project, combined with the Ministry's flexible working approach, has provided Tim with opportunities to deliver work for, and to work with, a number of people from the Ministry's executive management team.

“I have had the opportunity to work with industry and with transport agencies, complete coaching and mentoring work with graduates, work with people from right across the Ministry as part of various project teams, and work with the wider public sector”.

Some of the priority projects we're working on include:

- more effective targeting of \$3 billion of road investment
- a new metro rail operating model in Wellington and Auckland
- contributing to the rebuild of Christchurch infrastructure
- reducing transport compliance costs by simplifying legislation and regulations
- addressing Auckland transport issues
- assisting transport Crown entities to provide better services for the transport sector



Diverse and challenging opportunities

Helen White joined the Ministry in February 2010 as a policy adviser. The professional services way of working has allowed Helen to work on a wide range of projects.

“Working at the Ministry has allowed me to branch out and experience different pieces of work across a range of transport areas. Although I'm an adviser based in the Aviation and Security team I have also worked on high priority projects in the land transport space”.

And it's not just working across different areas of transport that appeals to Helen. “I also like that the type of work I do is so diverse. They say variety is the spice of life and I'd say the Ministry of Transport is super spicy!”

This is Helen's first job since graduating, and she has found the Ministry a great place to enter the workforce. “The people I work with are friendly, encouraging and always available to lend a helping hand.”

“I believe the Ministry values its people and is committed to creating an environment that supports individual professional development. Since day one I have been challenged in my role and have been given new opportunities to apply myself”.

We can offer you:

- exciting and challenging work opportunities
- focused and deliberate development opportunities
- broad experience in a variety of different areas
- a supportive working environment and culture

Positions available

We are excited to be recruiting for the following positions.

- **Experienced policy advisers and senior advisers** with sound policy development experience, a good understanding of financial and economic principles and excellent communication skills (both written and oral)
- **Policy managers** with expertise in the development of policy advice, extensive experience in leadership and influencing strategic thinking, and a sound understanding of project management methodologies
- **External Relations and Communications Manager** with expertise in communications management, demonstrated experience in leading a team of professionals, extensive experience in managing stakeholder communications and a demonstrated track record in providing strategic communications advice
- **Official correspondence coordinator** with knowledge of the official correspondence process, expertise in managing workflow processes and systems, and a sound understanding of New Zealand government's processes

To find out more about working at the Ministry, and the exciting opportunities currently available, visit our website www.transport.govt.nz