

OC250047

21 February 2025

Tēnā koe [REDACTED]

I refer to your email dated 24 January 2025, requesting the following under the Official Information Act 1982 (the Act):

1. *“Any briefings, documents or reports (including drafts) prepared for the incoming and now Minister of Transport, Chris Bishop and also for the Associate Minister of Transport, James Meager.*
2. *Any agenda and other documents prepared for any meetings with Minister Bishop and for any meetings with Minister James Meager.”*

Four documents fall within the scope of your request of which, one is released with some information withheld, two are withheld, and one is refused in full. The document schedule at Annex 1 details how the briefings have been treated. The following sections of the Act have been used:

- 9(2)(a) to protect the privacy of natural persons
- 9(2)(b)(ii) to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information
- 9(2)(f)(iv) to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials
- 18(d) the information requested is or will soon be publicly available

As of 24 January 2025, the Ministry has not prepared a briefing for the Associate Minister of Transport, Hon James Meager. I am therefore refusing your request for documents prepared for Minister Meager under section 18(e) of the Act that the documents requested do not exist.

Minister Bishop met with Ministry of Transport Officials (Chief Executive and Chief of Staff) on Friday 24 January 2025. This was an introductory meeting with no formal agenda. There had not been any meetings with Minister Meager as at 24 January 2025. I am therefore refusing your request for agenda for the meeting with Minister Bishop and Minister Meager under section 18(e) of the Act that the documents requested do not exist.

With regard to the information that has been withheld under section 9 of the Act, I am satisfied that the reasons for withholding the information at this time are not outweighed by public interest considerations that would make it desirable to make the information available.

You have the right to seek an investigation and review of this response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman's website [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz)

The Ministry publishes our Official Information Act responses, and the information contained in our reply to you may be published on the Ministry's website. Before publishing we will remove any personal or identifiable information.

Nāku noa, nā



Hilary Penman  
**Manager, Ministerial and Executive Services**

## Annex 1 - Document Schedule

Doc#	Date	Document	Decision on release
1	24 January 2025	OC250044 - Briefing to the Incoming Minister January 2025	Refused under section 18(d). When published, it will be found here: <a href="https://www.transport.govt.nz/about-us/what-we-do/proactive-releases/results">https://www.transport.govt.nz/about-us/what-we-do/proactive-releases/results</a>
2	24 January 2025	Table of upcoming decisions through to 28 February 2025	Withheld in full under section 9(2)(f)(iv).
3	24 January 2025	2025 Roadmap as at 13 December 2024	Withheld in full under section 9(2)(f)(iv).
4	24 January 2025	MoT Group Managers Chart with contact details	Released with some information withheld under sections 9(2)(a), 9(2)(b)(ii) and 9(2)(f)(iv).

## Ministry of Transport: Management Structure & Responsibilities

Group	DCE & EA	Director/Manager Name	Team	Responsibilities
<b>Performance &amp; Governance</b>	Chief of Staff: Brent Johnston s 9(2)(a)	HanLing Petredean s 9(2)(a)	Transport Private Secretary (Lead)	<ul style="list-style-type: none"> <li>Support to the Minister of Transport</li> <li>Day-to-day oversight of transport private secretaries</li> </ul>
		Hilary Penman s 9(2)(a)	Ministerial & Executive Services	<ul style="list-style-type: none"> <li>Corporate Accountability, Planning and Reporting</li> <li>Ministerial and Official Correspondence</li> </ul>
	Director: Helen White s 9(2)(a)	Daniel Cruden (Acting) s 9(2)(a)	Revenue	<ul style="list-style-type: none"> <li>Time of Use Charging</li> <li>Tolling</li> </ul>
	EA: Nicole Rose s 9(2)(a)	Matt Skinner s 9(2)(a)	RUC Transition	<ul style="list-style-type: none"> <li>Fleetwide Transition to RUC</li> </ul>
		Matt Skinner (Acting) s 9(2)(a)	Funding Reviews	<ul style="list-style-type: none"> <li>NZTA Regulatory Funding Review</li> <li>CAA Phase 2 Review</li> </ul>
		Director	Kaupapa Māori	<ul style="list-style-type: none"> <li>Currently vacant</li> </ul>
<b>Sector Strategy</b>	DCE: Paul O'Connell s 9(2)(a)	Jo Heard s 9(2)(a)	Safety	<ul style="list-style-type: none"> <li>Drug Driving (introduction of Oral Fluid Testing)</li> <li>Review of Driver Licensing system</li> <li>Road Safety Penalties Review</li> <li>Alcohol Interlocks Review</li> </ul>
	Director: Chris Nees s 9(2)(a)	Joanne Leung s 9(2)(a)	Economics	<ul style="list-style-type: none"> <li>Economic analysis and support to policy teams, including cost benefit analysis.</li> </ul>
	EA: Anna Northcott s 9(2)(a)	Dan Jenkins s 9(2)(a)	National Transport Modelling	<ul style="list-style-type: none"> <li>Maintenance and development of the strategic national land transport model (Monty) used for modelling movements on the land transport network for policy and investment decision making (e.g. tolling reform, funding and financing work)</li> </ul>
		Roselle Thoreau s 9(2)(a)	Insights & Analytics	<ul style="list-style-type: none"> <li>Household travel survey</li> <li>Modelling and data reporting e.g. safety statistics, vehicle fleet modelling, emissions modelling</li> </ul>
		Tessa Ayson s 9(2)(a)	Strategic Priorities	<ul style="list-style-type: none"> <li>s 9(2)(f)(iv)</li> <li>Long term insights briefing</li> <li>Temporary traffic management policy and operational review</li> </ul>

				<ul style="list-style-type: none"> <li>• Transport sector performance reporting</li> </ul>
		Katrina Quickenden s 9(2)(a)	Regulatory Reform	<ul style="list-style-type: none"> <li>• Transport Rules Reform Programme</li> <li>• Vehicle Regulatory Reform</li> <li>• Anti social road users</li> </ul>
Investment & Monitoring	DCE: David Wood s 9(2)(a)	Richard Cross s 9(2)(a)	Director	<ul style="list-style-type: none"> <li>• Auckland City Rail Link</li> <li>• Auckland Level Crossings</li> </ul>
	Director: Richard Cross s 9(2)(a)	Karen Lyons s 9(2)(a)	Director Auckland	<ul style="list-style-type: none"> <li>• Transport Governance Reform in Auckland</li> <li>• Waitematā Harbour Connection</li> <li>• Reporting on Auckland transport programme, including Northwestern Rapid Transit and Eastern Busway</li> <li>• Coordination and overview of Auckland work</li> </ul>
	EA: Natalia Waiker s 9(2)(a)			
		Bev Driscoll s 9(2)(a)	Rail	<ul style="list-style-type: none"> <li>• Rail Network Investment Programme s 9(2)(f)(iv)</li> <li>• Metropolitan Rail Operating Model Review</li> </ul>
		Bryan Field s 9(2)(a)	Programme Monitoring & Investment Management	<ul style="list-style-type: none"> <li>• Chatham's Vessel Replacement</li> <li>• Lower North Island Integrated Rail Mobility</li> <li>• Joint Venture Airports</li> <li>• Auckland Light Rail disestablishment</li> <li>• Monitoring of the implementation of GPS 24 and the Performance and Efficiency Plan (PEP)</li> </ul>
		Mark Hodge s 9(2)(a)	Transport Financing	s 9(2)(b)(ii), s 9(2)(f)(iv)
		Tim Herbert (Acting) Liz Anderson from 3 February. s 9(2)(a)	Crown Entity Monitoring	<ul style="list-style-type: none"> <li>• Crown Entity Monitoring and performance advice</li> <li>• Board Appointments</li> </ul>
		Tim Herbert s 9(2)(a)	Investment	<ul style="list-style-type: none"> <li>• Budget</li> <li>• GPS 27</li> <li>• Ten-year Investment Plan</li> <li>• Section 9 bids</li> </ul>

<b>Policy</b>	DCE: Ruth Fairhall § 9(2)(a)	Liz Anderson (to 31 Jan) Genevieve Woodall (from 3 February) § 9(2)(a)	Urban Development & Public Transport	<ul style="list-style-type: none"> <li>RMA § 9(2)(f)(iv)</li> <li>Total mobility</li> </ul>
	Satellite Phone: § 9(2)(a) § 9(2)(a)	Marian Willberg § 9(2)(a)	Maritime & Freight	<ul style="list-style-type: none"> <li>Cook Strait ferries</li> <li>Coastal shipping resilience fund</li> <li>Maritime legislative reform</li> </ul>
	Director: Siobhan Routledge § 9(2)(a)	Natasha Rave § 9(2)(a)	Resilience & Security	<ul style="list-style-type: none"> <li>Transport Response Team</li> <li>Aviation Security, incl AVSEC reforms</li> <li>Emergency Ocean Response</li> </ul>
	EA: Michelle Dawson § 9(2)(a)	Nick Paterson § 9(2)(a)	Environment	<ul style="list-style-type: none"> <li>ERP2 Transport Implementation</li> <li>Clean car importer standard</li> <li>Electric vehicles co-investment model</li> <li>International aviation and maritime emissions</li> </ul>
		Tom Forster § 9(2)(a)	Aviation	<ul style="list-style-type: none"> <li>Alliance agreements</li> <li>Interim Aviation Council</li> <li>Aviation Rules Programme</li> <li>Advanced aviation</li> </ul>
		Erin Wynne § 9(2)(a)	Regulatory Operations	<ul style="list-style-type: none"> <li>CAA Decision Independent Review process</li> <li>Aviation operational approvals</li> <li>Regulatory advice and approvals</li> </ul>
		Gary Tonkin (fixed term to 30 June) § 9(2)(a)	Civil Aviation Act 2023 Implementation	
	<b>Corporate Services</b>	DCE: Carmen Mak § 9(2)(a)	Sarah Davies § 9(2)(a)	NZ Search and Rescue (NZSAR) Secretariat
EA: Megan De Roo § 9(2)(a)		Matthew Green § 9(2)(a)	Legal & Procurement	
		Penelope Leith § 9(2)(a)	Finance	
		Richard Kelly § 9(2)(a)	Business Enablement & Support	
		Suzanne Cookson § 9(2)(a)	Communications & Engagement	
		Suzanne Williams § 9(2)(a)	Human Resources	