

OC221013

23 December 2022

s 9(2)(a)

Tēnā koe s 9(2)(a)

I refer to your letter dated 13 November 2022, requesting the following under the Official Information Act 1982 (the Act):

“All agendas and Minutes for the NRSC Group for the last 12 months.”

Which was then rescoped to:

“All agendas and Minutes for the Road to Zero Chief Executive Governance Group for the last 12 months.”

Ten documents fall within the scope of your request. The documents are listed in the document schedule attached as Annex One. Annex One outlines how the documents you requested have been treated under the Act.

Certain information is withheld under the following sections of the Act:

- 9(2)(f)(iv) to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials.
- 9(2)(g)(i) to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any public service agency or organisation in the course of their duty

Regarding the information that has been withheld under section 9 of the Act, I am satisfied that the reasons for withholding the information at this time are not outweighed by public interest considerations that would make it desirable to make the information available.

I am refusing part of your request under the following section of the Act regarding document 4 as no minutes were recorded for the meeting on 9 February 2022:

- 18(e) the information requested does not exist.

You have the right to seek an investigation and review of this response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman's website www.ombudsman.parliament.nz.

Te Manatū Waka publishes our Official Information Act responses and the information contained in our reply to you may be published on our website. Before publishing we will remove any personal or identifiable information.

Nāku noa, nā



Helen White
Manager, Safety and Mobility

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Annex One - Document Schedule

	Document	Description of information withheld
1	Agenda – Road to Zero Chief Executive Governance Group – 4 November 2021	Released in full.
2	Minutes – Road to Zero Chief Executive Governance Group – 4 November 2021	Released in full.
3	Agenda – Road to Zero Chief Executive Governance Group – 9 February 2022	Released in full.
4	Minutes – Road to Zero Chief Executive Governance Group – 9 February 2022	Refused under section 18(e). Note: this document does not exist.
5	Agenda – Road to Zero Chief Executive Governance Group – 13 May 2022	Released in full.
6	Minutes – Road to Zero Chief Executive Governance Group – 13 May 2022	Released in full.
7	Agenda – Road to Zero Chief Executive Governance Group – 4 August 2022	Released in full.
8	Minutes – Road to Zero Chief Executive Governance Group – 4 August 2022	Some material withheld under section 9(2)(g)(i).
9	Agenda – Road to Zero Chief Executive Governance Group – 11 November 2022	Released in full.
10	Minutes – Road to Zero Chief Executive Governance Group – 11 November 2022	Some material withheld under section 9(2)(f)(iv).



AGENDA

Road to Zero Chief Executive Governance Group

Thursday 4 November 2021, 2:30 pm - 3:30 pm

Te Manatū Waka Ministry of Transport, 3 Queens Wharf, Wellington

Attendees: Peter Mersi (MoT), Mike Tully (ACC), Andrew Coster (Police), Nicole Rosie (Waka Kotahi), Phil Parkes (WorkSafe New Zealand)

Support: Bronwyn Turley (MoT), Robert Anderson (MoT)

Apologies:

Chair: Peter Mersi

Teams meeting link: [Click here to join the meeting](#)

Time	Item	Description
2:30 pm	1	Welcome <ul style="list-style-type: none">Confirm action from previous governance group meeting
3:00 pm	2	Road to Zero Agency Update <ul style="list-style-type: none">Discussion on the key success factors in establishing the Road to Zero governance arrangements
3:30 pm	3	Road to Zero Reporting and Insights <ul style="list-style-type: none">Chief Executives to review and provide feedback on Road to Zero performance and insights
4:00 pm	4	Road to Zero Policy Update <ul style="list-style-type: none">Presentation on Road Safety Penalties Review and Vehicle Safety Package from MoT
4:25 pm	5	Next steps <ul style="list-style-type: none">Confirm next Chief Executive Governance Group meeting agendaPreparation for the next Road to Zero Ministerial Oversight Group meeting
4:30 pm	6	Any other business
4:30 pm	7	Close

Next Meeting: To be confirmed.

AGENDA

Road to Zero Chief Executive Governance Group

Thursday 4 November 2021, 2:30 pm - 3:30 pm

Te Manatū Waka, 3 Queens Wharf, Wellington

Attendees: Peter Mersi (MoT), Rajesh Chhana (Justice) Andrew Coster (Police), Nicole Rosie (Waka Kotahi), Kevin Lampen-Smith for Phil Parkes (WorkSafe New Zealand), Kane Patena (Waka Kotahi).

Support: Bronwyn Turley (MoT), Robert Anderson (MoT)

Apologies: Mike Tully (ACC)

Chair: Peter Mersi

Welcome and meeting Purpose

The Te Manatū Waka Chief Executive welcomed the attendees to the Road to Zero Chief Executive Governance Group.

Chief Executives¹ noted the importance of strong leadership and oversight over the delivery of the Road to Zero strategy. The Te Manatū Waka Chief Executive noted that the refreshed governance structure provides an opportunity to ensure there is appropriate direction and co-ordination across the wider system in the delivery of Road to Zero. Chief Executives expressed a strong commitment to taking a system wide approach to the delivery of Road to Zero.

Chief Executives noted significant strain across the wider system, particularly driven by the current COVID-19 context. Chief Executives also noted the importance of wellbeing in communities being considered as part of this wider context. The current operating context is creating social pressure and new demands (e.g. mental health and wellbeing), some of which presents important context in assessing our road safety performance.

Chief Executives discussed the importance of taking a long-term perspective to the delivery of the Road to Zero strategy and action plan. This includes considering the current operating context and its impact on progress towards the Road to Zero system targets, including assessing where our collective response may need to adapt.

¹ Reference to Chief Executives in the minutes also includes Chief Executive delegates.

Confirming what success looks like for Road to Zero Governance

Chief Executives considered the success factors for the Road to Zero governance and oversight noted in paragraph 15 of the accompanying paper.

There was a discussion about the need to have local government representation as part of the governance structure. Chief Executives discussed whether there might be an opportunity to have a local government representative. Te Manatū Waka will undertake further work on possible representatives to sit within the governance structure.

Chief Executives discussed the importance of having the right balance of institutional settings and governance in place to support a clear line of sight between strategic priorities and delivery through the Road to Zero programme. Chief Executives reinforced that a key success factor for the governance structure was having a clear purpose and commitment to embedding good governance informed by the vision and priorities in the Road to Zero strategy.

The Chief Executive of Waka Kotahi noted there may be value in reviewing the governance and oversight approach undertaken in other jurisdictions, such as Victoria, where these approaches have been in place for some time, and tend to have a strong focus on delivery and performance monitoring.

Chief Executives discussed the need for clear accountability for delivery and performance across Road to Zero. A specific focus included ensuring all the moving initiatives and programmes were working together across agencies. Regular and consistency reporting on delivery linked back to the Road to Zero strategy will be critical.

A draft reporting and insights framework was provided to Chief Executives. The framework will be populated for the next Chief Executive Governance Group meeting and will be provided to the Ministerial Oversight Group for consideration in February 2022.

The Deputy Chief Executive, Regulatory and System Design at Te Manatū Waka noted that a Road to Zero Director role is currently being recruited for which will provide cross system co-ordination and integration over the Road to Zero programme. The role will be integral to the delivery of the programme across road safety partner agencies as well as other key stakeholders. An update was also provided on the establishment of the Road to Zero secretariat which will be housed within Te Manatū Waka.

There was a discussion amongst Chief Executives on the role of other system participants in the governance structure, such as local government and iwi. Chief Executives recognised the importance of ensuring appropriate engagement with local government was critical as a key delivery party and contributor to road safety outcomes.

Chief Executives also noted the critical importance of engaging iwi as part of the work being progressed through the delivery of Road to Zero. This included bringing a Te Ao Māori lens in considering improvements in road safety outcomes for Māori.

Chief Executives discussed the potential that community orientated partnerships could have in improving safety outcomes in the transport system, particularly in areas such as the Graduated Driver Licence System.

Action: Manager, Mobility and Safety, Te Manatū Waka to work with the Te Manatū Waka Chief Executive to undertake further work on representation of local government in the governance arrangements.

Confirming Terms of Reference and Reporting for the Road to Zero Chief Executive Governance Group

Chief Executives considered the draft Terms of Reference for the Road to Zero Chief Executive Governance Group. Chief Executives discussed the ongoing role and contribution of community groups and iwi as part of the governance and national leadership on Road to Zero.

The Chief Executive of Waka Kotahi noted there would be benefit in Road to Zero Chief Executives undertaking an induction to provide an overall update on the Road to Zero implementation. The Chief Executive of Waka Kotahi noted significant work has occurred within Waka Kotahi to strengthen oversight and co-ordination over the Agency's components of the Road to Zero programme.

Action: Manager, Mobility and Safety to confirm attendance of the Waka Kotahi Portfolio Manager for Road to Zero to provide an induction of the Road to Zero implementation programme.

The Chief Executive of Waka Kotahi noted a minor amendment in the Terms of Reference in relation to reflecting the focus of the system both on improving safety on the road as well as for other users in the transport system, such as pedestrians and cyclists.

Other than the minor change noted above, Chief Executives endorsed the Terms of Reference.

Action: Terms of Reference to be updated to included reference to pedestrians and cyclists as a focus. Updated Terms of Reference to be provided to the next Road to Zero Governance Group.

Road to Zero policy update

The Manager, Mobility and Safety, Te Manatū Waka, provided an update on the policy programme underway across Road to Zero. Specific updates were provided on the following projects: Road Safety Penalties Review, Vehicle Safety Package, development of the 2023 – 2025 Road to Zero Action Plan, the Review of Motorcycle Licensing; the designation of Waka Kotahi as a health and safety regulator, and the changes to the speed management framework (Tackling Unsafe Speeds).

It was noted that good progress has been made on the delivery of the policy programme. Further work is underway to conclude advice on the Road Safety Penalties Review and Vehicle Safety Package before the end of the year. Work is also being progressed on the approach for developing the next Road to Zero Action Plan, with advice being progressed to the Minister of Transport before the end of the year.

Next Steps

Chief Executives confirmed ongoing membership and participation in the Road to Zero Chief Executive Governance Group. An agenda would be circulated for the next meeting, likely to be in the New Year. The Chief Executive of Te Manatū Waka noted that an out-of-cycle meeting could be undertaken. This may be required given the first Road to Zero Ministerial Oversight Group is occurring in mid February.

The Chief Executive of Waka Kotahi noted that the importance of having a more joined up approach to media and communication strategies to inform Road to Zero messaging.

Action: Relevant papers to be circulated to Chief Executives prior to the February 2022 Ministerial Oversight Group.

Action: Manager, Mobility and Safety to co-ordinate engagement with communication teams across the road safety partner agencies on establishing updated communications and messaging.

Any other business

No further business.

Close

Next Meeting: To be confirmed.

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AGENDA

Road to Zero Chief Executive Governance Group

Wednesday 9 February 2022, 9:00 am – 11:00 am

Te Manatū Waka Ministry of Transport, 3 Queens Wharf, Wellington

Attendees: Peter Mersi (MoT), Megan Main (ACC), Andrew Coster (New Zealand Police), Nicole Rosie (Waka Kotahi), Phil Parkes (WorkSafe New Zealand), Rajesh Chhana (Ministry of Justice)

Support: Bronwyn Turley, Robert Anderson (MoT), Bryan Sherritt (Director, RtZ)

Apologies:

Chair: Peter Mersi

Time	Item	Description
9:00 am	1	Welcome <ul style="list-style-type: none">Confirm action from previous governance group meeting
9:05 am	2	Road to Zero – Overview presentation <ul style="list-style-type: none">Presentation from Robert Anderson (MoT) and Tara Macmillan (Waka Kotahi) providing an overview of Road to Zero
9:30 am	3	Road to Zero Reporting and Insights <ul style="list-style-type: none">Chief Executives to review and provide feedback on Road to Zero performance and insights
9:50 am	4	Road to Zero Agency Update <ul style="list-style-type: none">Agency update on delivery of Road to Zero actions and commitments
10:15 am	5	Road to Zero Policy Update <ul style="list-style-type: none">Presentation on Road Safety Penalties Review and Vehicle Standards Package from MoT
10:45 am	6	Ministerial Oversight Group – Road to Zero <ul style="list-style-type: none">Discussion in preparation for the 14th February 2022 Ministerial Oversight Group. Agenda and papers for the Ministerial Oversight Group are attached.
10:55 am	7	Any other business



11:00 am	8	Close
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Next Meeting: 10.00 am – 12:00 pm Friday 13 May 2022.

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Agenda	Road to Zero Chief Executives Governance Group
Date	13 May 2022
Time/Venue	3 Queens Wharf, Te Manatū Waka Office, Room Ngake

Attendees	Bryn Gandy, Nicole Rosie, Kane Patena, Andrew Coster, Phil Parkes, Megan Main, Shane Ellison, Rajesh Chhana
In attendance	Bronwyn Turley, Bryan Sherritt, Matthew Skinner, Jo Gould, Hugh Mazey (minutes), Erwin Ricketts, Matthew Wagner
Apologies	

Time (indicative only)	Agenda item	Topic	Responsible
		Karakia	Chair
10.00 – 10.05am	1	Administration	Chair
		<i>Introductions (if required)</i>	
10.05-10.15	2	Governance Arrangements	Bryan Sherritt
		<i>Discussion around extending the membership of the Chief Executives group</i>	
10.15-10.35	3	Quarterly insights dashboard	All
		<i>Discussion around the quarterly insights dashboard</i>	
10.35 – 10.50	4	Road to Zero Action Plan 2023-2025	Jo Gould
		<i>Seeking approval for the 2023-25 Action Plan to be submitted to the Ministerial Oversight Group for consideration</i>	
10.50-11.05	5	Road to Zero Annual Monitoring Report 2021	Matthew Wagner
		<i>Seeking approval for the Annual Monitoring Report to be submitted to the Ministerial Oversight Group for consideration</i>	
11.05-11.20	6	Road Safety Penalties Review update	Erwin Ricketts
		<i>Erwin from Te Manatū Waka will provide an update on the Road Safety Penalties Review</i>	

11.20 – 11.30	7	Response to the MartinJenkins Review	All
		<i>A chance for CEs to outline any concerns with progress</i>	
11.30 – 11.40	8	System approach from Road Safety Partners	Bryan Sherritt
		<i>A chance to discuss how partner agencies can share consistent messages of support for RtZ initiatives</i>	
11.40 – 12.00	9	Any other business	All

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Minutes	Road to Zero Chief Executives Meeting
Date	13 May 2022
Time/Venue	1000 - 1200 / Microsoft Teams / Room

Attendees	Bryn Gandy, Nicole Rosie, Andrew Coster, Megan Main, Phil Parkes, Rajesh Channa, Andrew Allen
In attendance	Bronwyn Turley, Bryan Sherritt, Matthew Skinner, Jo Gould, Hugh Mazey (Minutes), Matthew Magner, Dominic Cowell-Smith
Apologies	Shane Ellison

1.	Administration
1.1	The Minutes of the meeting held on 9 February 2022 were confirmed as an accurate reflection of the previous discussion.
1.2	The Chief Executives noted a re-jig of the agenda, moving the Road Safety Penalties Review discussion forward to number 3 on the agenda
2.	Governance
2.1	The Chief Executive Group agreed that Jane Davis join the Deputy Chief Executives Group rather than the Chief Executives Group.
2.2	The Chief Executive Group discussed Māori representation on the Group and how this could best be done. It was noted that there is further work to be done in this space and currently Ināia Tonu Nei is the best forum to engage with.
3.	Road Safety Penalties Review
3.1	The Chief Executive Group noted the importance of the Road Safety Penalties Review and agreed this should be reflected to Ministers.
4	Quarterly Insights Dashboard
4.1	The Chief Executive Group asked for a cover page to be added to the Dashboard to outline the status of the Road to Zero programme as a whole.
4.2	The Chief Executive Group asked for the 2-3 projects that are crucial to progress in the next 6-12 months to be clearly articulated in the Quarterly Insights Dashboard.
5	Road to Zero Action Plan 2023-25
5.1	The Chief Executives Group agreed to the draft Road to Zero Action Plan 2023-25 being presented to the Ministerial Oversight Group.
6	Road to Zero Annual Monitoring Report

6.1	The Chief Executives Group agreed to the draft Annual Monitoring Report progressing to the Ministerial Oversight Group.
8	System approach from Road Safety Partners
8.1	The Chief Executive Group reinforced the recommendation from the Deputy Chief Executives Group around the need for joined up public messaging.
8.2	The Chief Executive Group noted the challenges in gaining social licence for Road to Zero, which is and will continue to create significant challenges in delivering the required behaviour change.
8.3	The Chief Executive Group directed the Deputy Chief Executives to work quickly and directly with communications leads to deliver Action 8.1.
9	Any other business
9.1	There was no other business and the meeting concluded at 1153.

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Agenda	Road to Zero Chief Executives Governance Group
Date	4 August 2022
Time/Venue	2:00 pm, 3 Queens Wharf, Te Manatū Waka Office, Room Ngake and Microsoft Teams

Attendees	Bryn Gandy (Te Manatu Waka Chair), Nicole Rosie (Waka Kotahi), Kane Patena (Waka Kotahi), Andrew Coster (NZ Police), Phil Parkes (Worksafe), Megan Main (ACC), Rajesh Chhana (Ministry of Justice)
In attendance	Bronwyn Turley, Bryan Sherritt, Matthew Skinner, Rebecca Ellery(minutes), Stacey Van Der Putten (for Mark Lambert), Jo Gould, Morgan Watkins, Bruce O'Brien (NZPolice) Richard Chambers (NZPolice) David Van Staden (Waka Kotahi), Tara MacMillan (Waka Kotahi)
Apologies	Mark Lambert (Auckland Transport)

Time (indicative only)	Agenda item	Topic	Responsible
		Karakia	Chair
2.00 – 2.05pm	1	Administration	Chair
		<i>Introductions (if required)</i>	
2.05-2.30	2	Improving Road Policing Performance	AC Bruce O'Brien, AC Richard Chambers
		<i>Pathway to Amber</i>	
2.30-2.55	3	Approach to Vehicle Standards	Morgan Watkins, Matthew Skinner
		<i>Pathway to Amber (Change in strategic approach, risks, and next steps)</i>	
2.55 – 3.20	4	Speed and Infrastructure Program	Tara MacMillan, Dave Van Staden
		<i>Pathway to Amber</i>	
3.20 -3.45	5	Road to Zero Quarterly Progress Report	Bryan Sherritt / Rebecca Ellery
		<i>The quarterly report is presented in a revised format that now overtly aligns to the Road to Zero Action Plan</i>	

3.45-3.50	6	Actions	Chair
3.50 – 4.00pm	7	General Business	All
		<ul style="list-style-type: none">- Release of the 2021 Road to Zero Annual Monitoring report- Road to Zero Action Plan 2023-25- Other items	
4.00pm	8	Close	Chair

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Agenda	Road to Zero Chief Executives Governance Group
Date	4 August 2022
Time/Venue	2:00 pm, 3 Queens Wharf, Te Manatū Waka Office, Room Ngake and Microsoft Teams

Attendees	Bryn Gandy (Te Manatū Waka Chair), Nicole Rosie (Waka Kotahi), Kane Patena (Waka Kotahi), Andrew Coster (NZ Police), Phil Parkes (Worksafe), Megan Main (ACC), Rajesh Chhana (Ministry of Justice)
In attendance	Bryan Sherritt, Matthew Skinner, Rebecca Ellery(minutes), Stacey Van Der Putten (for Mark Lambert), Jo Gould, Morgan Watkins, Bruce O'Brien (NZ Police) Richard Chambers (NZ Police) David Van Staden (Waka Kotahi), Tara MacMillan (Waka Kotahi)
Apologies	Mark Lambert (Auckland Transport)

Administration
<p>Action: Megan Main requested that in future all relevant Road to Zero related reports be sent to the group prior to them going public.</p> <p>Owner: All</p>
Improving Road Policing Performance
<p>AC Bruce O'Brien and AC Richard Chambers talked about the pathway to Amber for the road poling work. Bruce and Richard highlighted that they co-chair governance groups to monitor the performance across each of the prevention and intervention activities. These are then fed up through formal governance structures to share at executive levels. Bruce and Richard noted that DSI is discussed in daily start ups and these are used as opportunities to improve Police response.</p> <p>The dashcam pilot was discussed for truck and bus operators to enable consistent, real-time reporting which was so far producing reliable results.</p> <p>Richard noted that he looks after six northern districts, looking to support all layers of leadership. Work is done to identify high performers to acknowledge effort and to also identify gaps and shine the spotlight on areas under performing.</p> <p>Bryan Sherritt commented on the Dave Cliff work and the organisational level targets. There is a risk of targets filtering down to a 'quota.' There is work to be done to move away from the raw numbers for each district into a more regional spread.</p> <p>Kane Patena asked whether there a piece of work to do with the Police on the expansion of safety cameras. Kane asked if Waka Kotahi deploy a camera network on high-risk areas, how will Police deploy resources as a result? Andrew Coster responded highlighting that technology is the answer for the future and that the road policing dashboard should be able to be used.</p> <p>Action: Nicole Rosie requested that the camera network should be discussed at the next session.</p> <p>Owner: All CEs future meeting.</p>

Approach to Vehicle Standards

Attendees discussed the pathway to Amber for the approach to vehicle standards including the change in the strategic approach, risks, and next steps.

Morgan noted that the actions remain the same as articulated in the Action Plan, however the approach to order and phasing has evolved. The basis for the change is the implementation of the Emissions Reductions Plan, including the introduction of Euro 6/VI, the scrap and replace trial, social leasing to increase equity and the reduction of VKT.

Morgan highlighted that the current vehicle standards framework may not be fully consistent with international obligations. Our standards are too prescriptive which can limit safety-positive practices. The proposed review of the regulatory framework will look to a standards framework which is more outcomes focused, the review will look at all standards including environmental and not just safety.

Mandating lane keep assist is estimated to be the highest-potential modern safety feature under New Zealand crash conditions, but there are potential equity implications if adoption leads to undue supply impacts and corresponding price rises. We are investigating this issue further as part of determining the best timeframe for implementation.

s 9(2)(g)(i)

Action: Need to identify the “critical path” of actions, and timelines for implementation.

Owner: Rebecca Ellery

Speed and Infrastructure Programme

Tara MacMillan talked through the pathway to Amber for the speed and infrastructure programme. Tara initiated the conversation with her experience at the freight conference which was a notable example of NZ Police, Te Manatū Waka and Waka Kotahi standing shoulder to shoulder with stakeholders and having the ability to front the group there together.

Tara highlighted progress and issues with the SIP including:

- Speed reductions around maraes and schools having strong support.
- There is a perception of projects being simple which are not simple.
- Community engagement is growing now. Have pockets of community support but retrofitting safety needs to navigate around perception of segregating communities.
- Supply chain challenges.
- New procurement approach to get fit for purpose designs and acceleration of the pace of delivery.
- Looking at future candidate corridors to bring forward to the current NLTP.

Andrew Coster raised the concern from a health and safety perspective of staff working on roads of different speeds.

Road to Zero Quarterly Progress Report

Bryan talked through the quarterly report which is presented in a revised format that now overtly aligns to the Road to Zero Action Plan.

Several challenges, questions or edits came out of this discussion with the group for Bryan Sherritt and Rebecca Ellery to consider for inclusion.

Reconsider the Amber status of vehicle standards.

Update the vehicle standards on the Focus for Ministers page.

Ensure the RAG status aligns to the Waka Kotahi pack where possible.

Stacey highlighted the possible need for a reporting split between urban and rural.

Nicole asked how we reflect the game changers and big challenges for the ministers? This needs to be brought out more in future reports.

The key risks in the report are very tactical. Strategic, portfolio scale risks need to be drawn out further such as community engagement and equity.

What are the funding decisions, the legislative decisions the regulatory decisions? Is there more we could do?

General Business

Group discussed the release of the 2021 Road to Zero Annual Monitoring report and the Road to Zero Action Plan 2023-25.

Meeting closed 1557.

Kaupapa mahi | Agenda

Meeting	Road to Zero Chief Executives Governance Group
Date	11 November 2022
Time Venue	10am – 12pm, Ngake Room, 3 Queens Wharf, Wellington/ Teams
Attendees	Bryn Gandy (Te Manatu Waka Chair), Nicole Rosie (Waka Kotahi), Kane Patena (Waka Kotahi), Andrew Coster (NZ Police), Phil Parkes (Worksafe), Megan Main (ACC), Rajesh Chhana (Ministry of Justice)
In attendance	Bryan Sherritt (Te Manatū Waka), Rebecca Ellery (Te Manatū Waka), Jo Gould (Te Manatū Waka)
Apologies	[apologies]

Time (indicative only)	Item No	Agenda Item	Responsible
	1	Welcome	Bryn Gandy (Te Manatū Waka)
10.00 – 10.10	1.1	Welcome and introductions	
	2	Working in Partnership	All
10.10 – 10.40	2.1	<p>Partnership Management (extract from Monash University Accident Research Centre)</p> <p>Relationship management is just as critical as project management, ensuring that the partners are working effectively together, that all partners are benefiting from the arrangement, and that there is strong communication, trust and transparency. Relationship challenges tend to arise when the cultural values of the different partner organisations clash. Every organisation has its own set of values, procedures, language and jargon, world views, insights, technologies and behaviours. Often, individuals assume that the way of doing things within their organisation is the same as that in all</p>	Group discussion

Time (indicative only)	Item No	Agenda Item	Responsible
		<p>other organisations. It is possible for partners to operate with different cultural values - indeed it is these differences that can lead to creative innovation and new learnings. What is important, is that these differences are transparent and not in opposition. Friction will often occur, but organisations should be prepared for this and work out an approach together that will facilitate the partnership overall.</p> <p>Question for group to discuss:</p> <p>Please think about how the portfolio is operating as a partnership now. Are we deliberately working in partnership? Is there anything that we need to do differently?</p> <p>Partnership topic to discuss in further detail:</p> <p>What Police (and the partnership) will be doing to prepare/meet their responsibilities over summer. <i>This is an agenda item request from Minister Michael Wood for the 12 December MOG meeting.</i></p>	

	3	Road to Zero Quarterly Report	Bryan Sherritt (Te Manatū Waka)
10.40 – 11.10	3.1	Discuss the quarterly report content prior to it progressing to the Road to Zero Ministerial Oversight Group on 12 December 2022.	All

	4	Road to Zero DCE Management Group Workshop	Bryan Sherritt (Te Manatū Waka)
11.10 – 11.30	4.1	Update on the workshop that was held on 28 October 2022.	

	5	Draft Road to Zero Action Plan update	Bryan Sherritt/ Jo Gould (Te Manatū Waka)
11.30 – 11.40	5.1	Update on progress of the action plan.	

	6	General Business	All
11.40 – 11.50	6.1		

Ngā miniti | Minutes

Minutes	Road to Zero – Chief Executive Governance Group
Date	11 November 2022
Time Venue	10.00am to 12 noon Ngake – Te Manatū Waka Offices 3 Queens Wharf Wellington Microsoft Teams
Attendees	Bryn Gandy (Chair, Te Manatu Waka), Andrew Coster (NZ Police), Megan Main (ACC) Nicole Rosie (Waka Kotahi), Kane Patena (Waka Kotahi), Rajesh Chhana (Ministry of Justice), Mike Hargraves (Worksafe – for Phil Parkes)
In attendance	Bryan Sherritt (Road to Zero), Helen White (Te Manatu Waka)
Apologies	Mark Lambert (Auckland Transport), Phil Parkes (Worksafe)

	Minutes
1	Working in Partnership
1.1	<p>The CE's spoke about the progression in the Road to Zero partnership that they had seen over time. It was discussed that they are starting to see more collaboration and stronger partnership behaviours. The value of the direction and the tone set by the Chief Executive and Deputy Chief Executive governance groups was seen as important in promoting partnership behaviours.</p> <p>It was also noted that there is currently and will likely continue to be significant workload demands on people across the partner organisations. Workload and prioritisation conversations will be an important part of the partnership moving forward.</p> <p>The CE's questioned if we are sufficiently testing and challenging the delivery across the portfolio? Something to consider as we continue to strengthen our reporting, data, and insights work</p> <p>The CE's spoke about what a strong partnership would like to look like, and the importance of continuing to consciously consider the partnership in how we present information and respond to requests (e.g., summer period covering all partner delivery not just what one agency (Police) are planning).</p> <p>In terms of Māori inclusion in Road to Zero governance arrangements the challenges of national level Māori representation and participation were discussed. Nicole Rosie offered to use Māori expertise/representation from Waka Kotahi to bridge the gap at the Road to Zero CE meetings This would bring a Māori perspective appreciating it might not be as representative as we were intending but would at least indicate a genuine willingness to engage while other arrangements are established</p>

	Minutes
	<p>The CE's spoke about the fact that different agencies have different goals and ways of working. It is important that all parties are brought together to understand the front-line challenges and managing these challenges within the political context is something that we need to be cognisant of.</p> <p>It was discussed that there has been significant improvement in the type and number of conversations occurring between agencies, and that there has been better oversight and information sharing between the partner agencies</p> <p>The CE's indicated a desire to see us move to share more concerns as they are developing and to have more open dialogue about resourcing pressures.</p> <p>The CE's agreed that a joint agency response is desirable in replying to the Minister's question concerning what police are planning for the summer holiday period</p>
1.2	<p>Action: Bryan Sherritt</p> <p>Holiday Road Safety Activity</p> <p>Police will play a key role, but a contribution is required across the partnership, including the development of communications plans. Response to be articulated at the next Ministerial Oversight Group Meeting</p> <p>Due date: 12 December 2022</p>
1.3	<p>Action: Bryan Sherritt</p> <p>Māori Representation on Road to Zero Governance</p> <p>Bryan Sherritt to follow up with Nicole Rosie to progress the opportunity of getting Māori representation on RtZ Governance, noting that such an approach may not be perfect in the initial instance</p> <p>Due date: 29 March 2023</p>
2	Road to Zero Quarterly Progress Report
2.1	<p>Bryan Sherritt gave an overview of the Road to Zero Quarterly Progress Report that has been prepared to ultimately inform the Ministerial Oversight Group meeting on 12 December 2022. The Report covers progress that had been achieved in the implementation of Road to Zero Actions in the first quarter of the 2022/23 financial year.</p> <p>It was highlighted that as of 10 November 2022 that New Zealand is tracking at 322 road deaths year to date, exceeding the total number of annual deaths for the full years in 2020 and in 2021. This number of road deaths is also higher than the year-to-date total in 2018 which is the baseline year that we are comparing our Road to Zero progress to.</p> <p>It was discussed that whilst there has been good work done by each of the Road to Zero partners, that delivery of Road to Zero initiatives had not been achieved at the required scale and pace to make an impact on the high numbers of death and serious injury in Aotearoa in 2022. Covid has been a factor in delaying progress on some of the key death and serious injury reducing actions. It is clear the strategy itself is not</p>

flawed, but that the measures that it articulates have not yet been delivered at the required scale and pace.

This includes the delivery of safety infrastructure, the implementation of safe and appropriate speeds on high-risk roads, the installation and use of new safety cameras, the raising of safety standards of vehicles entering the fleet and prioritising road policing.

Nicole Rosie advised that Waka Kotahi have done considerable work to reset their median barrier program and are now likely to exceed the 1000km target. This has been done through not only focussing on the original high-risk sites that are also hard to deliver but to look at some of the lesser risk sites that might be delivered more expediently, in addition to revisiting sites where they have done all the physical works (i.e. widening) but have not yet installed the median barrier. It was discussed that the median barrier forecast in the quarterly progress report could be updated to reflect these new expectations.

It was discussed that we are seeing improved rates of delivery of safe and appropriate speeds through LGA's, but that Waka Kotahi were going slower and adopting a pragmatic approach on State Highway speed management changes to optimise the opportunity for community support for the changes.

It was discussed that Auckland Transport received negative sentiment around the implementation of speed management changes across Auckland, the first tranche received large negative public feedback the second tranche less so. A strong leadership approach was adopted by AT to implement these changes this in part was assisted by AT's deliberate actions to give a voice to the silent majority.

It was also discussed that assisted by these changes Auckland had experienced a more than 20% reduction in road deaths compared to this time last year which runs contrary to the national trend.

The CE's spoke about the approach being taken to deliver Road to Zero outcomes but noting we may still be unable to meet the agreed Road to Zero targets given the challenges the partners are facing. The CE's wanted to highlight these challenges to Ministers along with our approach to addressing these issues including a deliberate approach to continue to build stakeholder/community support and understanding.

Working through the Quarterly report

s 9(2)(g)(i)

s 9(2)(f)(iv)

	<p>The delivery of school speed management changes is on track and the community is largely supportive of these changes.</p> <p>s 9(2)(f)(iv)</p> <p>Waka Kotahi advised that significant work had been done in progressing infrastructure standards and guidelines.</p> <p>s 9(2)(f)(iv)</p> <p>The CE's discussed the need to provide advice to Ministers in the new year concerning the scale and pace of delivery across the actions and that it is not necessarily moving as quickly as Ministers would desire. The CE's wanted to show a realistic picture of what we consider can be delivered by the end of the year (or other agreed time period). This will mean that we will have clear expectations and can then right size our effort and our resources across the partnership into priority areas:</p> <p>It was agreed that Driver Licencing be moved into the focus areas for Ministers in the Quarterly Progress Report.</p>
2.2	<p>Action: Bryan Sherritt</p> <p>Appetite to proceed with initiatives that might be unpopular with some segments of the community</p> <p>Conversation with the Minister: we have a mandate to deliver this work signalling there is increased public feedback on delivery across some of these initiatives (e.g., speed, fines, and penalties)</p> <p>Due date: 12 December 2022</p>
2.3	<p>Action: Bryan Sherritt</p> <p>Micro-mobility contribution to Vulnerable Road User statistics</p> <p>Can we improve the differentiation around DSI for micro mobility (separated from walking and cycling)?</p> <p>Due date: 30 November 2022</p>

2.4	<p>Action: Helen White</p> <p>s 9(2)(f)(iv)</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>
2.5	<p>Action: Bryan Sherritt</p> <p>s 9(2)(f)(iv)</p> <p>[Redacted]</p> <p>[Redacted]</p> <p>[Redacted]</p>
2.6	<p>Action: Bryan Sherritt</p> <p>Road to Zero Focus over the next 6 – 12 months and beyond</p> <p>Need to provide advice to Ministers via a briefing of the areas of focus over the next 6 - 12 months at the Feb '23 Ministerial Oversight Group Meeting. This will need to consider the phasing of what can be done now and what will be pushed into future years.</p> <p>The intent is for Ministers to be aware of the scale of work underway but also highlight some of the challenges that impact on the scale and pace of delivery. Including the need for any system changes that could influence delivery of the programme.</p> <p>We will be seeking a level of comfort with the pace that officials are progressing, OR if not, discussion around how we unlock constraints to support delivery. This will also ensure that officials will have clarity around the priorities for Ministers.</p> <p>Due date: 23 February 2023</p>
2.7	<p>Action: Tara McMillian</p> <p>Median Barriers forecast</p> <p>Update the Median Barrier forecast outturn to reflect the revised approach by Waka Kotahi</p> <p>Due date: 30 November 2022</p>
2.8	<p>Action: Rebecca Ellery</p> <p>Driver Licencing to be a focus for Ministers</p> <p>Include Driver Licencing in the "Focus Areas for Ministers" Slide in the Quarterly Progress Report</p> <p>Due date: 30 November 2022</p>
3	Road to Zero DCE Management Group Workshop
3.1	Bryan Sherritt provided an overview of the Road to Zero Deputy Chief Executive Workshop that was conducted on 28 October 2022.

	<p>The workshop was designed to provide a higher level of goal clarity for the DCE group along with a deeper understanding of the role of the DCE group in the Road to Zero Governance arrangements</p> <p>The major outputs were.</p> <ul style="list-style-type: none"> • The development of an Implementation Plan that sits below the new RtZ Action Plan that's owned by DCE group and provides clarity on interdependencies between actions, resource sharing opportunities and risk identification. (This plan will assist in the articulation of the delivery challenges in Action 2.6) • The DCE Group will conduct deep dive sessions into hot topic areas an indicative program is being developed • The DCE Group is looking to develop an improved operating model for the group that more readily gives effect to the outcomes articulated in the terms of reference for the group • The DCE's were also keen to have an improved meeting cadence, building in the "hot-topic" conversations in addition to the existing cadence
4	Draft Road to Zero Action Plan Update
4.1	<p>s 9(2)(f)(iv)</p> <p>[REDACTED]</p>
4.2	<p>Action: Jo Gould</p> <p>s 9(2)(f)(iv)</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
5	General Business
5.1	<p>The CE's spoke about the communication requirements for the end of year media around the number of road deaths in 2022, this aligns with Action Items 1.2 and 2.3 above</p>