


OC230710

6 September 2023



Tēnā koe 

I refer to your Official Information Act 1982 (the Act) request received on 10 August 2023 requesting the following information:

“A list of all events the ministry has held or had some responsibility for hosting that cost in excess of \$10,000 over the past year? Can the total cost for each of these events please be provided, along with a breakdown of what contributed to the costs? It would be helpful to also know the business purpose or justification for each event as well.”

Please find attached Annex 1 and 2 which includes a list of events that Te Manatū Waka Ministry of Transport (the Ministry) and New Zealand Search and Rescue held between 10 August 2022 and 10 August 2023 where the amount spent was more than \$10,000. The annexes also include the total cost for each of the events along with its breakdown and purpose.

You have the right to seek an investigation and review of this response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman’s website www.ombudsman.parliament.nz

The Ministry publishes our Official Information Act responses and the information contained in our reply to you may be published on the Ministry’s website. Before publishing we will remove any personal or identifiable information.

Nāku noa, nā



Hilary Penman
Manager, Ministerial Services

Annex 1 - Information on Events held by the Ministry

Date and Event	Event	Total Cost	Cost Breakdown	Purpose
8 December 2022	Transport Knowledge Conference	\$52,266.13 \$50,134.14 was recovered from the conference registration fees and sponsorships	Venue hire - \$5,175.00 Catering - \$11,676.03 Conference organiser fee - \$35,415.10	The purpose of the conference was to bring together the transport research, data and evaluation community, researchers and policy practitioners from across the wider transport sector to share, build, and maintain the transport knowledge that supports evidence-based transport decision making.
11 May 2023	Transport Sector Board Forum	\$21,841.23	Venue hire and catering - \$20,089.93 Forum Collateral Design and Printing - \$1,580.36 Gifts to MC and Workshop Facilitators - \$170.94	The Forum is an annual conference for board members of transport sector Crown entities and State-Owned Enterprises to build relationships and discuss emerging issues across the sector. Approximately 60 people in attendance.

Annex 2 - Information on Events held by New Zealand Search and Rescue

Date and Event	Event	Total Cost	Cost Breakdown	Purpose
22-23 August 2022	Search and Rescue Coordinator Workshop	\$39,454,.88 New Zealand Police contributed \$15,062.62	Venue hire - \$26,638.88 Accommodation - \$12,816.00	This annual workshop was aimed at District Police Search and Rescue Coordinators to discuss Sector and National Search and Rescue Support Programme projects. It also enabled us to get guidance and advice directly from Search and Rescue Coordinators to inform and guide our work programme.
19-20 September 2022	Search and Rescue Multi-agency Workshop	\$43,442.96	Venue hire - \$17,209.56 Flights - \$17,995.33 Accommodation - \$8,238.07	Annual workshop of search and rescue leaders from key voluntary organisations and the new District Police Search and Rescue Assistant Coordinators. Lessons shared across New Zealand, improved engagement with Civil Defence Emergency Management and search and rescue training.

Date and Event	Event	Total Cost	Cost Breakdown	Purpose
22-23 March 2023	Search and Rescue Health, Safety and Wellbeing Workshop	\$29,936.51	Venue hire - \$12,076.96 Flights - \$13,783.04 Accommodation - \$4,076.51	The aim of the Workshop was to bring together a wide group of people from across the search and rescue sector in New Zealand. This was an opportunity to set aside time to discuss pertinent health, safety and wellbeing (HSW) matters that span across the various search and rescue agencies, and it enables agencies to learn from work other agencies are doing in the HSW area.
16 May 2023	New Zealand Search and Rescue Awards	\$49,724.20	Travel and accommodation for 31 Award recipients - \$23,322.67 Ceremony costs, including food and beverages for 180 attendees - \$21,304.63 Event management fees - \$5,096.90	Each year, excellence in search and rescue is formally recognised at the New Zealand Search and Rescue Awards. The event acknowledged the dedication, achievements and sacrifices made by search and rescue people involved throughout the New Zealand Search and Rescue region.
8-9 August 2023	Search and Rescue Coordinator Workshop	\$22,135.22	Venue hire and catering - \$17,952.22 Accommodation - \$4,183.00	This annual workshop was aimed at District Police Search and Rescue Coordinators to discuss Sector and National Search and Rescue Support Programme projects. It also enabled us to get guidance and advice directly from Search and Rescue Coordinators to inform and guide our work programme.