

OC220248

3 May 2022

Tēnā koe

I refer to your email dated 8 April 2022, requesting the following under the Official Information Act 1982 (the Act):

*“Since March 2020, how many “away days” or retreats have the executive/senior leaders in your organisation been on?”*

*Please get in touch if your organisation leaders refer to a similar thing - a trip which involves team bonding or otherwise is about leaders having hui together out of a traditional meeting format - but by another word.*

*Can each away day/retreat be broken down by:*

- Dates and locations (including town and name of accommodation)*
- Which leaders attended*
- Budget for the retreat (broken down by travel, accommodation, food and drink, entertainment, and any other category you feel is relevant)*
- What was the purpose of the retreat?*
- Did any leaders produce a positive Covid-19 test within a fortnight of returning from the retreat?”*

Please note we have interpreted your request to be for away days for our Senior Leadership team only. Please find attached at Annex One a table detailing the information requested in your first three bullet points above for a total of six away days that Te Manatū Waka Ministry of Transport Senior Leadership team has been on since March 2020. In reference to your fourth and fifth bullet points, the purpose of each away day was ‘Reviewing and developing strategic direction’ and no leaders produced a positive COVID-19 test within a fortnight of returning from any of the away days.

You have the right to seek an investigation and review of this response by the Ombudsman, in accordance with section 28(3) of the Act. The relevant details can be found on the Ombudsman’s website [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz)

The Ministry publishes our Official Information Act responses and the information contained in our reply to you may be published on the Ministry website. Before publishing we will remove any personal or identifiable information.

Nāku noa, nā



Hilary Penman  
**Manager, Ministerial Services**

Annex One – Senior Leadership Team away days since March 2020								
Date	Location	Senior Leadership members in attendance	Budget (excluding gst)					
			Travel	Accommodation	Food & Drink	Entertainment	Venue Hire	Facilitator*
22-Jul-20	Maranui Café Lyall Bay	Chief Executive Deputy Chief Executive System Strategy and Investment Deputy Chief Executive Coporate Services Deputy Chief Executive System and Regulatory Design Chief Financial Officer Deputy Chief Executive System Performance and Governance (soon to be Acting) Deputy Chief Executive System Performance and Governance Director Auckland	\$409.54	\$111.13	\$238.50	\$0.00	\$425.00	\$0.00
20 - 21 October 2020	Brackenridge Estate Martinborough	Chief Executive Deputy Chief Executive System Strategy and Investment Deputy Chief Executive Coporate Services Deputy Chief Executive System and Regulatory Design Chief Financial Officer (Acting) Deputy Chief Executive System Performance and Governance Director Auckland	\$363.47	\$1,630.42	\$587.83	\$0.00	\$539.13	\$6,475.00
29 January 2021	Willeston Conference Centre 11/15 Willeston Street Wellington	Chief Executive Deputy Chief Executive System Strategy and Investment Deputy Chief Executive Coporate Services Deputy Chief Executive System and Regulatory Design Chief Financial Officer Deputy Chief Executive System Performance and Governance (soon to be Acting) Deputy Chief Executive System Performance and Governance Director Auckland	\$0.00	\$0.00	\$316.00	\$0.00	\$355.50	Nil
30 September- 1 October 2021	Silverstream Retreat 3 Reynolds Bach Drive Lower Hutt	Chief Executive Deputy Chief Executive System Strategy and Investment Deputy Chief Executive Coporate Services Deputy Chief Executive System & Regulatory Design Chief Financial Officer	\$0.00	\$947.85	\$836.78	\$0.00	\$565.00	\$4,900.00
26-Nov-21	Kumutoto Function Centre 10 Waterloo Quay Wellington	Chief Executive Deputy Chief Executive System Strategy and Investment Deputy Chief Executive Coporate Services Deputy Chief Executive System and Regulatory Design Acting Deputy Chief Executive System Performance and Governance Chief Financial Officer	\$0.00	\$0.00	\$281.70	\$0.00	\$695.00	Nil
10-11 March 2022	via Teams	Chief Executive Deputy Chief Executive System Strategy and Investment Deputy Chief Executive Coporate Services Deputy Chief Executive System & Regulatory Design Chief Financial Officer Director Auckland	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

\* NB-Facilitator costs include interviews, pre-work plus onsite facilitation

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